

## 04 INFORMATION TECHNOLOGY (ICT)

### END USER COMPUTING (COMPUTER LITRACY)

Intro to computers, Typing skills & speed, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Access, Internet email.

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400.00	R1 000.00	R1 000.00	R14 000.00	12 Months

## 05 Edu-Care (Foundation Phase Teaching)

### Modules/Subjects

- Educare Didactic N5/N6
- Child Health N5/N6
- Education N5/N6
- Day Care Personnel N5/N6
- Entrepreneurship and Business Management N5/N6

### Career Opportunities

Assistant Teacher, Au Pair, Day Care Manager, Child Care Assistant Pre-school Teacher

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400.00	R1 600.00	R1000.00	R17 000.00	18 Months

## 06 Early Childhood Development (ECD) NQF L4

SAQA ID: 97542

### Modules/Subjects

- Intro To The Early Childhood Development Sector
- Theories And Perspectives Of Child Development
- Planning And Programme Development In Early Childhood Setting
- Facilitation And Mediation Of Active Learning
- Observation And Assessment In Early Childhood Development
- Promotion Of Health, Safety And Well Being Of Children
- Early Childhood Administrative Systems And Processes

### Career Opportunities

Assistant Teacher, Au Pair, Day Care Manager, Child Care Assistant Pre-school Teacher

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400	R2 000	R1 300	R18 100	12-24 Months

## 07 MATRIC-REWRITE

Improve your symbols and get a university entrance

- |                     |                          |                          |
|---------------------|--------------------------|--------------------------|
| 1. Mathematics      | 5. Economics             | 9. Geography             |
| 2. Physical Science | 6. Mathematical Literacy | 10. Agricultural Science |
| 3. Life Science     | 7. Accounting            | 11. African Languages    |
| 4. English          | 8 Business Studies       |                          |

Admin Fee: R400

NO OF SUBJECTS	REG & DEPOSIT	MONTHLY	YEARLY
1	R800.00	R600.00	R7200.00
2	R800.00	R900.00	R10 200.00
3	R800.00	R1 100.00	R12 250.00
4	R800.00	R1 200.00	R13 200.00
5	R800.00	R1 300.00	R14 200.00
6	R800.00	R1 400.00	R15 200.00

Crossnight Studies | Supervised Studies | Study Camps

## 08 Occupational Health And Safety

SAQA ID: 99714

### Modules/Subjects

- Occupational Health And Safety Applications
- Operations Management And Supervision

ADMIN FEE	REG & DEPOSIT	MONTHLYx12	TOTAL FEES	DURATION
R400.00	R2 500.00	R1 240.00	R19 800.00	18 Months

Learning Materials: R2000.00 Theory, Practical and Workplace

## 09 SOCIAL WORK COURSES

### Community Development Practitioner L5

SAQA ID: 97691

### Modules/Subjects

- Operations Coordination And Administration
- Communication (Ii)
- The Sociology Of Developing Societies
- Development Practice (Ii)

### Career Opportunities

Community Development Worker, community Development Specialist, community Development Practitioner, community Programme Coordinator

### Community Development Worker L4

SAQA ID: 97708

### Modules/Subjects

- Fundamental Of Development Practice
- Fundamentals Of Sociology Of Developing Societies
- Fundamentals Of Communication Practices

### Career Opportunities

Community Development Worker, Community Development Specialist

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400	R2 000	R1 300	R18 100	12-24 Months

info@brilliantmindsacademy.co.za

www.brilliantmindsacademy.co.za

**BRILLIANT**  
MINDS ACADEMY  
We Pursue Excellence



**2025**  
**Registration**  
**Now Open**

 **071 638 2175**

**ACCOMMODATION AVAILABLE**

**ONLINE | PART-TIME | FULL-TIME CLASSES**

 **012 320 0119**  **082 361 7164**



Accreditation No: SDP1220/18/00176  
Accred No: 07-QCTO/SDP200323195455



Accredited by QCTO:  
QCTO SDP 011906 257701



DHET Exam Centre No:  
899993809

**HAMMANSKRAAL ADDRESS**  
Moretele Building Temba Square  
Next to the Butchery

**PRETORIA ADDRESS**  
273 Thabo Sehume.  
Perlmodes Building  
Pretoria Central. 0001

National Certificates are issued by the Department of Higher Education and Training upon successful completion of 4 subjects for each level.

**Total Duration:** 18 Months Theory and 18 Months Experiential Training | **Entry Requirement:** Grade 12 Certificate or equivalent qualification

**Human Resource Management**

**Modules/Subjects**

- Personnel Management N4/N5/N6
- Labour Relations N5/N6
- Personnel Training N5/N6
- Computer Practice N4/N5/N6
- Management Communication
- Entrepreneurship & Business Management N4/N5/N6

**Career Opportunities**

Human Resources Manager, Labour Relations Manager, Personnel Manager

**Management Assistant (Office administration)**

**Modules/Subjects**

- Communication N4/N5/N6
- Office Practice N4/N5/N6
- Information Processing N4/N5/N6
- Computer practice N4/N5/N6

**Career Opportunities**

Administrative assistant/manager, Personal Assistant, Executive Secretary Office Manager.

**Marketing Management**

**Modules/Subjects**

- Management communication N4
- Computer practice N4
- Marketing Management N4/N5/N6
- Entrepreneurship & Business Management N4/N5
- Sales Management N5/N6
- Marketing Communication N6
- Marketing Research N6

**Career Opportunities**

Sales/Marketing Manager, Brand & Promotions Manager, Marketing & Advertising Consultant

**Travel & Tourism**

**Modules/Subjects**

- Travel Office Procedure N4/N5/N6
- Travel Services N4/N5/N6
- Tourist Destinations N4/N5/N6
- Tourism Communication N4/N5/N6

**Career Opportunities**

Airline Crew, Travel consultant, Tour Guide, Reservation Agent, Foreign Exchange Agent/Officer

**Farming Management**

**Modules/Subjects**

- Data Management N4/N5/N6
- Financial Management N4/N5/N6
- Maintenance N4/N5/N6
- Management N4/N5/N6

**Career Opportunities**

Farm Manager, Farmer, Farm Supervisor, Agricultural Representative

**Public Relations Management**

**Modules/Subjects**

- Office practice N4/N5/N6
- Communications N4/N5/N6
- Information Processing N4/N5/N6
- Computer Practice N4/N5/N6

**Career Opportunities**

Public relations officer, Government, Organizations /Companies Spokesperson

**Financial Management**

**Modules/Subjects**

- Management Communication N4
- Financial accounting N4/N5/N6
- Computerized Financial Systems N4/N5/N6
- Entrepreneurship & Business Management N4/N5/N6
- Cost & Management Accounting N5/N6

**Career Opportunities**

Bookkeeper, Financial Manager, Financial Accountant, Banker

**Public Management**

**Modules/Subjects**

- Public Administration N4/N5/N6
- Management Communication N4
- Computer Practice N4/N5/N6
- Entrepreneurship & Business Management N4
- Public Finance N5
- Municipal Administration N5/N6
- Public Law N6

**Career Opportunities**

District Councillors, Municipal Manager, Regional Manager

**Business Management**

**Modules/Subjects (N4-N6)**

- Management Communications
- Financial Accounting
- Computerized Financial Systems
- Sales Management
- Entrepreneurship and Business Management
- Cost & Management Accounting

**Career Opportunities**

Sales Representatives, Project Manager, Office Manager Staff Manager, Business Consultant,

**BUSINESS & MANAGEMENT FEES**

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400.00	R1 600.00	R1 000.00	R18000	18 Months

A student has to successfully complete the certificates N4-N6 with all the four subjects and complete 24 months apprenticeship (in-service training) to qualify for a National N Diploma.

**MECHANICAL ENGINEERING**

**Modules/Subjects**

- Engineering Mathematics
- Engineering Science
- Mechano Technology
- Mechano Technics
- Mechanical Drawing And Design
- Power Machines

**Career Opportunities**

Mechanical Engineer, Design Engineer, Material Scientist, Draughtsman, Process Controller/technician

ADMIN FEE	REG & DEPOSIT	MONTHLY	DURATION
R400.00	R1 600.00	R1 000.00	3 Months Per Certificate

**ELECTRICAL ENGINEERING**

**Modules/Subjects**

- Engineering Mathematics
- Engineering Science
- Electrical Trade Theory
- Industrial Electronics
- Electronics
- Power Machines

**Career Opportunities**

Electrical Engineer, Instrument Technician, Design Engineer

ADMIN FEE	REG & DEPOSIT	MONTHLY	DURATION
R400.00	R1 600.00	R1 000.00	3 Months Per Certificate

**CIVIL ENGINEERING**

**Modules/Subjects**

- Engineering Mathematics
- Building and civil technology
- Building Drawing
- Building Science
- Building Administration
- Building and Structural Surveying
- Building & Structural Construction
- Quantity Surveying

**Career Opportunities**

Civil Engineering, Structural Engineering, Project Manager

ADMIN FEE	REG & DEPOSIT	MONTHLY	DURATION
R400.00	R1 600.00	R1 000.00	3 Months Per Certificate

**HEALTH COURSES**

**Health Promotion Officer NQF 3 (Pre-Nursing)**

SAQA: 94597

- Family and Community Services
- Public and Community Health Services
- Basics of Community Health Support

**Career Opportunities**

Health Care Worker, Health Promotion Officer, Assistant Nurse.

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400.00	R2 100.00	R1 300.00	R19 850.00	1 Year

Uniform: R650.00 | Learning Material: R1 250.00 | SRC Fee: R500.00

**Home Based Personal Care Worker Nqf 3**

SAQA: 104792

- Fundamentals Of Home Based Care
- Community Health Care And Social Support
- Rehabilitative Care Within A Home Based Environment
- Therapeutic Care Within The Home Based Environment

**Career Opportunities**

Home Based Care Worker, Care Giver, Ancillary Nurse

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400.00	R2 000.00	R1 200.00	R16 000.00	1 Year

Uniform: R650.00 | Learning Material: R1 250.00 | SRC Fee: R500.00

**Home Based Care Assistant NQF L2**

SAQA:104779

- Fundamentals Of Home Based Care
- Community Health Care Work And Social Support
- Rehabilitative Care Within A Home Based Environmental
- Environment Therapeutic Care Within The Home Based
- Care Environment

**Career Opportunities**

Care Worker, Care Giver

ADMIN FEE	REG & DEPOSIT	MONTHLY	TOTAL FEES	DURATION
R400.00	R2 100.00	R1 300.00	R19 850.00	1 Year

Uniform: R650.00 | Learning Material: R1 250.00 | SRC Fee: R500.00