

## 04 Information Technology (ICT)

### Technical support L4

#### Modules/Subjects

- Communication,
- Client Operating Systems
- Computer Architecture,
- I.T & Business Planning
- Networking Architecture

#### Career Opportunities

End user support technician, server administrator, I.T Technician, Network Technician, LAN Administrator

### System Development L4

#### Modules/Subjects

- Database design & implementation
- C++ Programming
- Introduction to visual basic
- Internet Web design
- Net programming
- Introduction to Java Programming

#### Career Opportunities

End user support technician, server administrator, I.T Technician, Network Technician, LAN Administrator

### End User Computing

Intro to computers, Typing skills & speed, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Access, Internet email.

## 05 Agricultural Studies

### Farming Management

#### Modules/Subjects

- Data Management N4/N5/N6
- Financial Management N4/N5/N6
- Maintenance N4/N5/N6
- Management N4/N5/N6

#### Career Opportunities

Animal Shelter Manager, animal Waste Manager, broiler Manager, farm Manager, Livestock Feedlot Processor, breeding/farrowing Manager.

## 06 Social Work Courses

### Community Development Practitioner L5

#### Modules/Subjects

- Operations Coordination And Administration
- Communication (ii)
- The Sociology Of Developing Societies
- Development Practice (ii)

#### Career Opportunities

Community Development Worker, community Development Specialist, community Development Practitioner, Community Programme Coordinator

### Community Development worker L4

#### Modules/Subjects

- Fundamental Of Development Practice
- Fundamentals Of Sociology Of Developing Societies
- Fundamentals Of Communication Practices

#### Career Opportunities

Community Development Worker, Community Development Specialist

## 07 Edu-Care

#### Modules/Subjects

- Educare Didactic N4/N5/N6
- Education N4/N5/N6
- Entrepreneurship and
- Day Care Personnel N4/N5/N6
- Business Management N4/N5/N6
- Child Health N4/N5/N6

#### Career Opportunities

Assistant Teacher, Au Pair, Day Care Manager, Child Care Assistant, Pre-school Teacher

## 08 About Us

#### Vision

To provide quality education and training and to promote high moral standards which will enable students to be responsible citizens who will contribute to the development of our country in all spheres of life.

#### About Us

We are an accredited and registered private Tvet and skills Development Provider (SDPS) that is devoted to educational excellence. We aim to be the nation's leading Tvet college and training provider through hard work and dedication. We create a stimulating atmosphere to learn that ensures that our learners perform at their highest potential.

We offer high quality education at affordable fees. We nurture brilliance and uncover success

## Admission requirements & Registration Procedures

- Completed registration form
- Copies of your June report or matric certificate
- Certified copies of your id/passport
- 1 X id sized id/passport photo
- Non-Refundable Admission fee of R300
- Proof of residence

### Banking Details

#### First National Bank (FNB)

Account Holder:	Brilliant Minds Academy
Account Number:	626 937 204 53
Branch Code:	250345
Reference:	Student Name & Surname

• Submit application form with proof of payment.

• Please make sure you write the correct reference when you make a payment.



Accreditation No:  
SDP1220/18/00176



ACC/2018/07/0117



DHET Exam Centre No:  
899993809

### Contact Details:

#### Call Us

- ☎ 012 320 0119
- ☎ 082 361 7164
- ☎ 071 638 2175
- ☎ Fax: 086 415 3915

#### Visit Us

- 📍 273 Thabo Sehume
- Perlmodes Building
- Pretoria Central. 0001

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🌐 [brilliantmindsacademy.co.za](http://brilliantmindsacademy.co.za)



**2024**  
**REGISTRATION**  
**NOW OPEN**



**2024 INFORMATION BROCHURE**

## 01 Business & Management Courses N4-N6

National Certificates are issued by the Department of Higher Education and Training upon successful completion of 4 subjects for each level.

National Diploma is issued by the department of higher education upon successful completion of N4, N5, N6 and relevant 18 Months Practical experience.

**Total Duration:** 18 Months Theory and 18 Months Experiential Training

**Entry Requirement:** Grade 12 Certificate or equivalent qualification

### Human Resource Management

#### Modules/Subjects

- Entrepreneurship & Business Management N4/N5/N6
- Computer Practice N4/N5/N6
- Management Communication,
- Personnel Management N4/N5/N6
- Labour Relations N5/N6
- Personnel Training N5/N6

#### Career Opportunities

Human Resources Manager, Labour Relations Manager  
Personnel Manager

### Public Relations Management

#### Modules/Subjects

- Office practice N4/N5/N6
- Communications N4/N5/N6
- Information Processing N4/N5/N6
- Computer Practice N4/N5/N6

#### Career Opportunities

Public relations officer, Government, organizations /companies Spokesperson

### Management Assistant (Office administration)

#### Modules/Subjects

- Communication N4/N5/N6
- Office Practice N4/N5/N6
- Information Processing N4/N5/N6
- Computer practice N4/N5/N6

#### Career Opportunities

Administrative assistant/manager, Personal Assistant, Executive Secretary  
Office Manager.

### Business Management

#### Modules/Subjects (N4-N6)

- Management Communications
- Financial Accounting
- Sales Management
- Computerized Financial Systems

- Entrepreneurship and Business Management
- Cost & Management Accounting

#### Career Opportunities

Sales Representatives, Project Manager, Office Manager  
Staff Manager, Business Consultant,

### Financial Management

#### Modules/Subjects

- Management Communication N4
- Financial accounting N4/N5/N6
- Computerized Financial Systems N4/N5/N6
- Entrepreneurship & Business Management N4/N5/N6
- Cost & Management Accounting N5/N6

#### Career Opportunities

Bookkeeper, Financial Manager, Financial Accountant, Banker

### Marketing Management

#### Modules/Subjects

- Management communication N4
- Computer practice N4
- Marketing Management N4/N5/N6
- Entrepreneurship & Business Mngt N4/N5
- Sales Management N5/N6
- Marketing Communication N6
- Marketing Research N6

#### Career Opportunities

Sales/Marketing manager, Brand & Promotions Manager,  
Marketing & Advertising Consultant

### Travel & Tourism

#### Modules/Subjects

- Travel Office Procedure N4/N5/N6
- Travel Services N4/N5/N6
- Tourist Destinations N4/N5/N6
- Tourism Communication N4/N5/N6

#### Career Opportunities

Airline crew, Travel consultant, Tour Guide, Reservation agent,  
Foreign exchange agent/officer

### Public Management

#### Modules/Subjects

- Public administration N4/N5/N6
- Management communication N4
- Computer Practice N4/N5/N6
- Entrepreneurship & Business Management N4
- Public finance N5
- Municipal administration N5/N6
- Public Law N6

#### Career Opportunities

District Councillors, municipal manager, regional manager

## 02 Engineering Courses N2-N6

A student has to successfully complete the certificates N2-N6 with all the four subjects to qualify National certificates and an 18 months apprenticeship (in-service training) to qualify for a National N Diploma.

### Electrical Engineering

#### Modules/Subjects

- Engineering mathematics N2/N3/N4/N5/N6
- Engineering Science N2/N3/N4/N5/N6
- Electrical Trade Theory N2
- Industrial Electronics N2/N3/N4/N5/N6
- Electronics N3/N4/N5/N6
- Power machines N5/N6

#### Career Opportunities

Electrical Engineer, Instrument Technician, Design Engineer

### Mechanical Engineering

#### Modules/Subjects

- Engineering mathematics N2/N3/N4/N5/N6
- Engineering Science N2/N3/N4/N5/N6
- Mechano technology N2
- Mechano technics N2/N3/N4/N5/N6
- Mechanical drawing and design N3/N4/N5/N6
- Power machines N5/N6

#### Career Opportunities

mechanical engineer, design engineer, material scientist, draughtsman,  
process controller/Technician

### Civil Engineering

#### Modules/Subjects

- Engineering Mathematics N3
- Building and civil technology
- Building Drawing
- Building Science
- Building Administration N4/N5/N6
- Building and Structural Surveying N4/N5/N6
- Building & Structural Construction N4/N5/N6
- Quantity Surveying N4/N5/N6

#### Career Opportunities

Civil Engineering, structural engineering, project manager

## 03 Health Courses

### Health Promotion Officer NQF 3 (Pre-Nursing)

- Family and Community Services
- Public and Community Health Services
- Basics of Community Health Support

#### Career Opportunities

Health Care Worker, Health Promotion Officer, Assistant Nurse.

### Home Based Care Assistant NQF L2

- Fundamentals Of Home Based Care
- Community Health Care Work And Social Support
- Rehabilitative Care Within A Home Based Environmental
- Environment Therapeutic Care Within The Home Based
- Care Environment

#### Career Opportunities

Care Worker, Care Giver

### Home Based Personal Care Worker Nqf 3

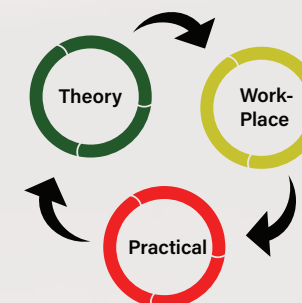
- Fundamentals Of Home Based Care
- Community Health Care And Social Support
- Rehabilitative Care Within A Home Based Environment
- Therapeutic Care Within The Home Based Environment

#### Career Opportunities

Home Based Care Worker, Care Giver, Ancillary Nurse



The Occupational Qualifications are customised and responsive to the needs of the workplace including problem-solving, decision making, creative negotiation thinking, interpersonal, and presentation skills



The Occupational Qualifications are divided into three components, theory, practical and work-based which allows the to gain industry experience