



we persue excellence

PLEASE ATTACH
 RECENT PASSPORT
 PHOTO SIZE
 HERE

SECTION A: FOR OFFICE USE ONLY

STUDENT NUMBER: _____ DATE _____ CONSULTANT _____
 ATTENDANCE CATEGORY: FULL TIME PART TIME
 HOW DID YOU HEAR ABOUT US? NEWSPAPER TV RADIO WORD OF MOUTH WEBSITE

SECTION B: PERSONAL DETAILS:

MUST BE COMPLETED IN BLOCK LETTERS BY APPLICANT

TITLE GENDER: MALE FEMALE
 SURNAME _____ FIRST NAME(S) _____
 DATE OF BIRTH NATIONALITY _____ COUNTRY OF BIRTH _____
 ID NUMBER
 PASSPORT NO _____ STUDY PERMIT EXPIRY DATE
 ANY DISABILITY? YES NO IF YES (DESCRIBE) _____
 HIGHEST QUALIFICATION OBTAINED _____

PHYSICAL ADDRESS _____
 _____ POSTAL CODE _____
 TEL _____ CELL _____ EMAIL _____
 NEXT OF KIN IN CASE OF EMERGENCY _____
 RELATIONSHIP _____ CONTACT _____

SECTION C: COURSE INFORMATION

NAME OF COURSE _____
 SAQA ID _____ DURATION _____
 COMMENCEMENT DATE COMPLETION DATE

SUBJECT (S)	SAQA ID	LEVEL

BANKING DETAILS:

Reference: Student Name & Surname
 Email Proof: info@brilliantmindsacademy.co.za

Bank Name	Acc No:	Acc Type	Branch Code
First National Bank	626 937 204 53	Cheque	250345

SECTION D: PAYMENT OPTIONS

CASH OPTION (IF PAYING TOTAL AMOUNT ONCE-OFF)

REGISTRATION FEE	<input type="text"/>	TOTAL TUATION FEE	<input type="text"/>	DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
DISCOUNT	<input type="text"/>	TOTAL TUATION FEE	<input type="text"/>	DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MONTHLY INSTALLMENT OPTION

REGISTRATION FEE	<input type="text"/>	DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1ST DEPOSIT	<input type="text"/>	DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL TUATION FEE	<input type="text"/>	PAYMENT DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
EXIMINATION FEE	<input type="text"/>	MONTHLY FEE	<input type="text"/>	PAYMENT DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>

SECTION E: PARENT DETAILS

TITLE GENDER: MALE FEMALE

FULL NAME AND SURNAME: _____ OCCUPATION _____

ID NUMBER

RELATIONSHIP TO APPLICANT _____

PHYSICAL ADDRESS _____

_____ POSTAL CODE _____

TEL _____ CELL _____ EMAIL _____

SECTION F: TERMS & CONDITIONS

1. REGISTRATION/ DEPOSITS ARE UPFRONT AND NON-HREFUNDABLE

- The student failure to attend classes for whatever reason shall in no way entitle him or her to reduce fees nor will it absolve him/her or the signatories to this document from full liability for the payment of fees and other charges.
- No cancellation of this contract shall be of force or effect without written consent there to by the client and an authorized officer of Brilliant Minds Academy.
- The right to attend classes and write exams is non-transferable.
- Brilliant Minds Academy shall the right to alter timetables, course commencement and completion dates, where and whenever necessary as well as holidays and vacation duration
- Brilliant Minds Academy reserves the right to create and apply rules, including due performance. The student hereby agrees to be bound by such rules.
- Brilliant Minds Academy reserves the right to suspend the student from classes and examinations and/or withheld his/her examination results if the school fees are outstanding
- The student and other signatories hereby agree to pay full tuition and other fees on due dates to Brilliant Minds Academy without any further notice being issued. Brilliant Minds Academy will institute legal action against fee defaulter. The liabilities of all cost involved will fall on signatories to this contract other than Brilliant Minds Academy
- A 25% cancellation fee will be charged if cancellations, which are to be made in writing in writing, are received less than 3 (three) working days before the course commencement date. The full fee will become payable if no cancellation notice is supplied to Brilliant Minds Academy before the scheduled course date
- Overdue amounts shall be subject to the interest at a rate of 8.5% per month, calculated from the date the amount is overdue until the date of payment.
 - There will be no refund under any circumstances in respect of fees already paid. However at the discretion of Brilliant Minds Academy.
 - Brilliant Minds Academy full tuition value may be given instead, within the same academic year, to the applicant or his/her
 - Immediate family
- Where tuition fees are payable to Brilliant Mind Academy in instalment, failure to pay any single instalment in time will result in the full balance becoming immediately due and payable without further notice
- Tuition fee payable to Brilliant Minds Academy does not include membership fees. Accommodation fees, stationary (including modules and text books) or other items. Where fees for external exams and study materials are not known in advance, the student hereby accept the quotation or change therefore whenever made in the course of the study of program
- furthermore it shall be the responsibility of a student to bear cost f transport for study tips, stationary and other specialized consumable used during the course
- External assessment and examination are compulsory in our entire program. The student is responsible for ensuring that he/she has been registered for the correct and examination with such an institute or exam body
- Where a student registers after the closing date of all examination registration, the student will be advised to register for the next examination.
- Brilliant Minds Academy will take all precautions to ensure that all students are registered for examination. (National and other external Exams) However, a student failure to register or write examination shall in no way entitle him/her to any sort of reduction or refund of tuition fees, nor will it absolve her/him liability for the tuition fees due. It is therefore imperative for all students registering at Brilliant Minds Academy to ensure that they are properly and correctly registered with the relevant examining bodies in time.
- No student shall deal with his or her lecturer in regard to payment of any kind or registration of any form. If however a student decides to make such arrangements or dealings with his/her lecturer, Brilliant Minds Academy shall not be held liable for any loss accounting such dealings
- No relaxation, variation indulgence granted by Brilliant Minds Academy.
- In addition to these terms of registration, the signatories further agree to abide by the Brilliant Minds Academy enrolment terms and condition and the student code of conduct, as well as the student residence rules and regulations which are in line with the Gauteng Department of education's "schools" constitution
- Student not satisfied with institution's grievance procedures or training programmes should forward their concerns to info@brilliantmindsacademy.co.za
- Fraud cases including altering any information on banking deposit slips and exchanging access cards are criminal cases and will be reported to the police and may lead to suspension /discontinuation of the learner from the study programme.
- Please give 2 Months' Notice of Cancellation.

Declaration of oath to have read, understand and abide by terms of registration as stipulated in the above Section

_____ Signature of Parent/ Guardian	_____ Date	_____ Place
_____ Signature of Applicant	_____ Date	_____ Place
_____ Consultant Name	_____ Date	_____ Place